

9th July 2024

Dear Parents/Carers,

Re: New Intake September Induction Day

We hope your child is looking forward to starting Parkside Middle School. We are looking forward to meeting your child and starting their middle school journey.

The Induction Day will take place on Tuesday 3rd September, where the new year 5 pupils will be the only pupils in school, giving them their own day to settle and transfer to Parkside and middle school life.

Your child will need to bring the following things on their first day:

- A named pencil case containing a pencil, handwriting pen, green pen, highlighter, whiteboard pen, pencil crayons, glue stick, ruler (cm/mm), pencil sharpener and rubber.
- A water bottle in a clear named bottle to keep on their desk.
- A healthy snack for break-time.
- A packed lunch (no nut- based products please). Any pupils who are Free School Meals will receive a sandwich meal on that day.
- A reading book from home
- Your child's 'Moving On' transition booklet, with the first part completed. (These may have been passed on for the pupils, by their feeder schools.)

Organisation of the day:

- Your child will need to be dropped off at school on the KS2 playground (from the side entrance via the footpath) in their Parkside school uniform. We realise that many parents will want to wave their child into their new school on their first day, so we have staggered the start and end of the day to make drop-off and pick-up easier. We would ask parents to leave the gate quickly, when their child has entered the building, to make room for the next class as the public alleyway can get quite crowded.

Class	Arrival time	Pick-up time
5EO	8:40am	2:25pm
5SN	8:50am	2:35pm
5HG	9:00am	2:45pm
5JB	9:10am	2:55pm
5JP	9:20am	3:05pm

- The pupils will line up on the KS2 playground with their year 5 teacher and will be taken to their classroom
- A variety of activities will take place throughout the day including: 'Getting to know you' activities, a tour of the school, a chance to ask questions and time to look at the 'Moving to Middle School' booklets and complete the final part. All these activities have been designed

to allow your child to feel happy and comfortable in their new school environment and give them chance to get to know their new teacher and other new pupils in the class.

- Break and lunch will take place on the KS2 playground
- We would ask you to pick up your child from the KS2 playground at the allocated time.

Wednesday 4th September will then be run as their normal first September day at Parkside with all other year groups. Your child's school day will run from **8.45am to 3.15**. Please note, the school gates to the car park will be closed between the following times to safeguard the pupils: 8:30 – 9:15am and 2:55 -3:30pm. Pedestrian entrances will remain open. If you are meeting your child from the alleyway, please wait at either end and ask your child to walk to you, rather than outside the school gates due to space.

We hope your child will enjoy these days and leave feeling excited and positive, ready to start the next stage of their learning at Parkside.

Yours sincerely,

Mrs R. Cox

Mrs J. Papadopoulos

Deputy Headteacher (Transition)

Head of Year 5